# How To Complete A Club Fund Application

1 Club Connects Support Tool

- Registration
- Club Fund Application

2 **All Applications must be submitted through the online application portal:**

To begin the process in applying for the Cricket Ireland Club Fund, please follow the above link and register your club to the 'Club Connects Support Tool'. Select the 'Register Now' button to complete the registration form.
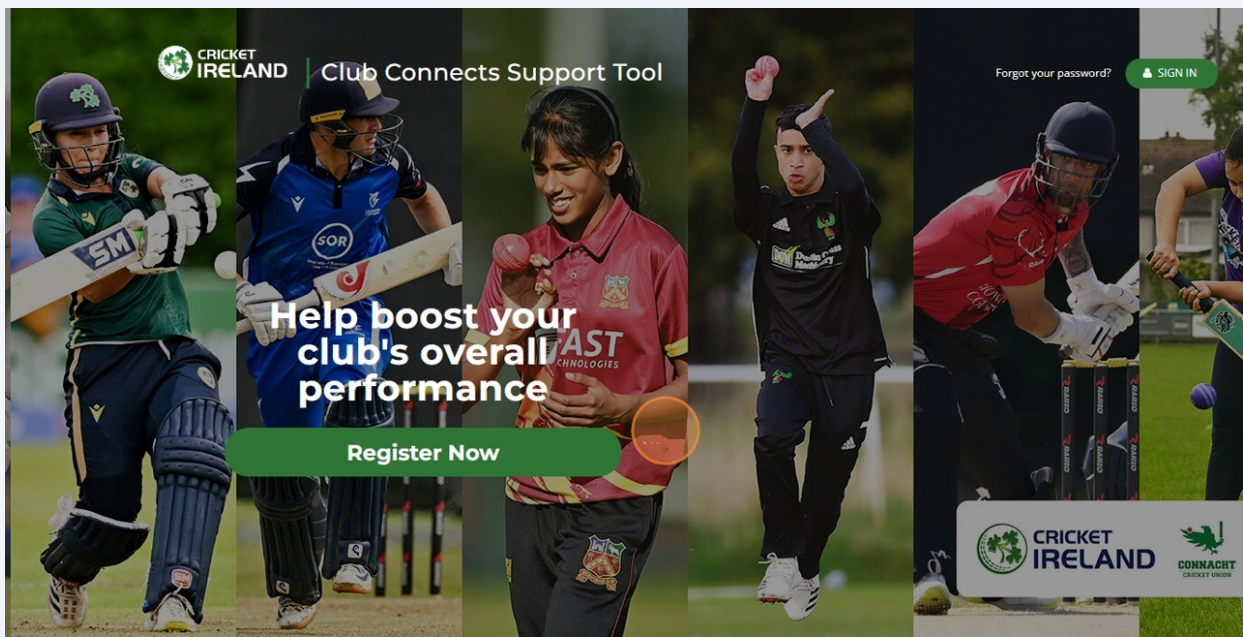
3 You will need to ensure you have the below information available to you when registering.

Register Your Club

Your club details

Provincial Union	- Select - ▾
Club name	Club name
What year was your club established?	What year was your club established?
Address	Address line 1
	Address line 2
Club Town/City	Club Town/City
Postcode	Postcode

4

Local Authority

Key Contact First Name	Key Contact First Name
Key Contact Last Name	Key Contact Last Name
Key Email Address	Key Email Address
Key Contact Role Title	Key Contact Role Title
Committee/Board Email Addresses	Committee/Board Email Address 1 (optional)
Facility Status	☐ Hire ☐ Lease ☐ Owned ☐ None
Club House / Changing room	No ▾

5

Number of Male Toilets	- Select - ▾
Number of Female Toilets	- Select - ▾
Number of Accessible Toilets	- Select - ▾
Number of grass wickets	- Select - ▾
Artificial Wicket	No ▾
Net Facility	No ▾
How many Adult playing members does your club have?	
How many Female adult (aged 18+) playing members does your club have?	
How many Male adult (aged 18+) playing members does your club have?	

6

How many Male youth playing members does your club have?	
How many Female youth playing members does your club have?	
How many accredited coaches are in your club (Activator, CI or ECB accredited)	- Select - ▾
Of which are female?	- Select - ▾
How many accredited Umpires are in your club	- Select - ▾
Of which are female?	- Select - ▾

7

How many accredited Scorers are in your club	- Select - ▼
Of which are female?	- Select - ▼
Number of non playing members in your club	
Number of Men's teams	- Select - ▼
Number of Women's teams	- Select - ▼
Number of Youth Boys teams	- Select - ▼

8

Number of Youth Girls teams	- Select - ▼
Does your club offer a cricket programme for persons with disabilities or additional needs?	No ▼
Does your club offer Smash It programme or Smash It summer camp	No ▼
What could Cricket Ireland do to encourage new clubs to run Smash It?	What could Cricket Ireland do to encourage new clubs to run Smash It?
Does your club offer It's Wicket! Programme or Its Wicket! Summer Camp	No ▼
What could Cricket Ireland do to encourage new clubs to run It's Wicket?	What could Cricket Ireland do to encourage new clubs to run It's Wicket?
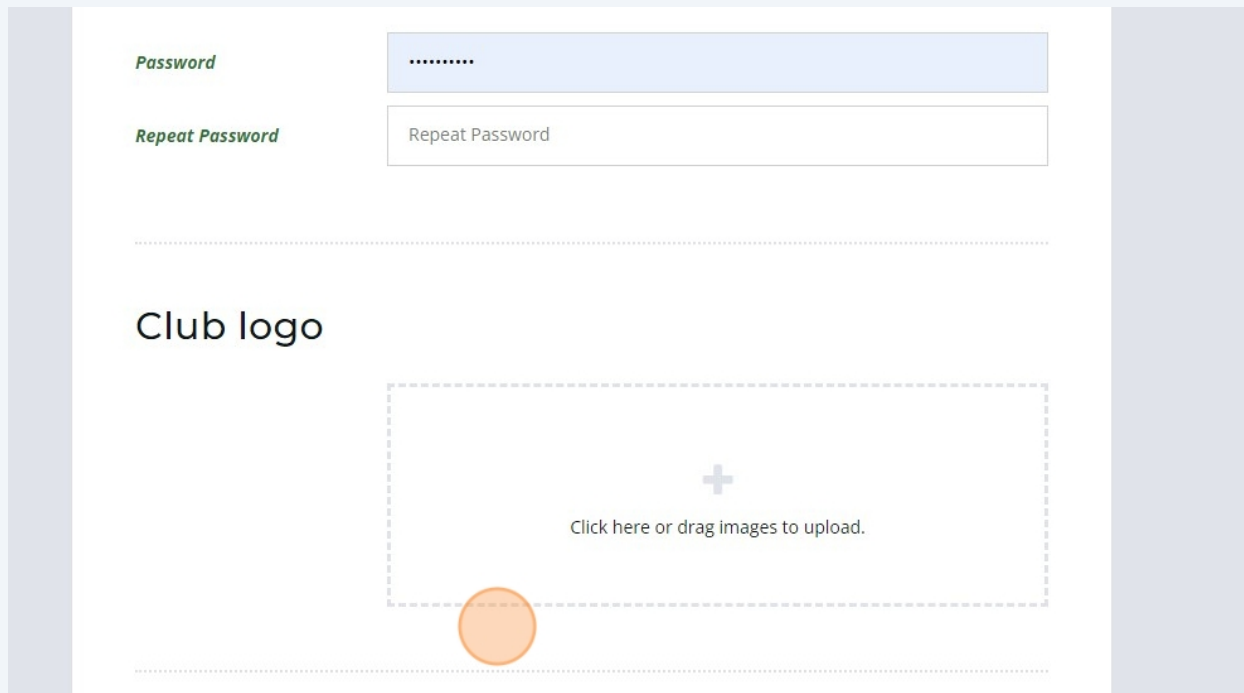
9 You will be asked to set and confirm your chosen account password. Please ensure you note this password in a safe and secure place.
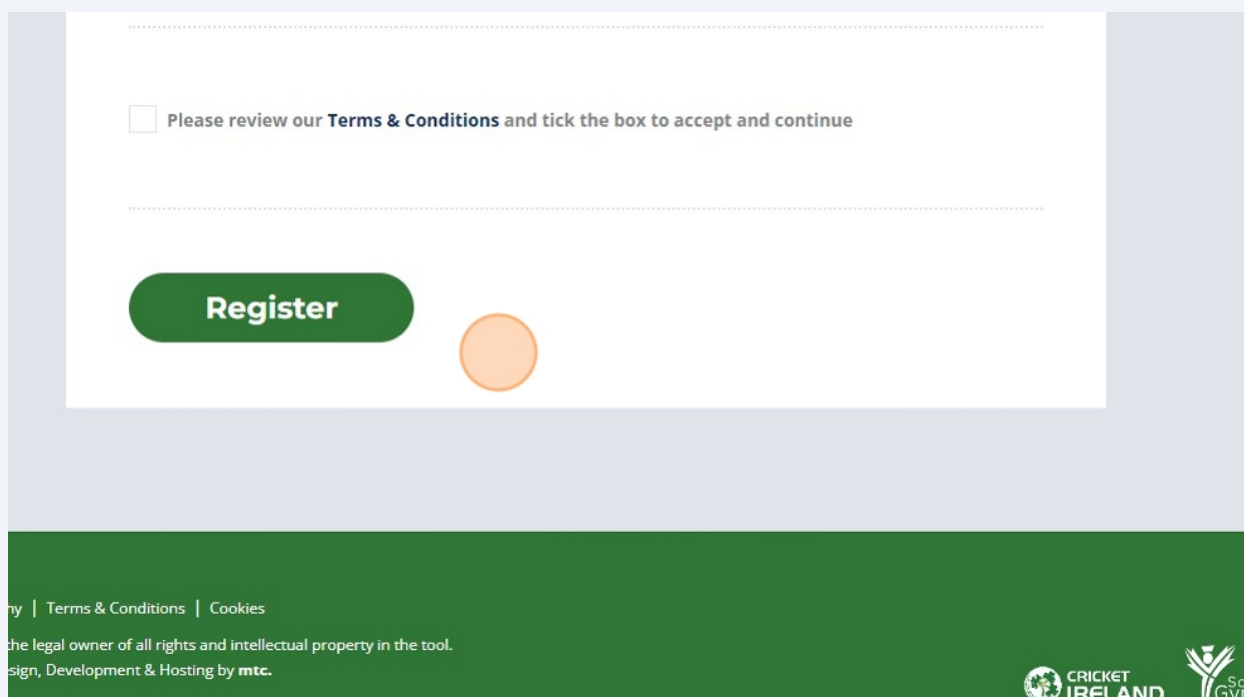
In the final stage of registration you may upload your clubs logo. This can also be uploaded at a later stage via the 'edit profile' button on your club dashboard.

| Password | ·········· |
| Repeat Password | Repeat Password |

Club logo

Click here or drag images to upload.

10 Please ensure that you have reviewed our Terms & Conditions before finalising your registration.

☐ Please review our **Terms & Conditions** and tick the box to accept and continue
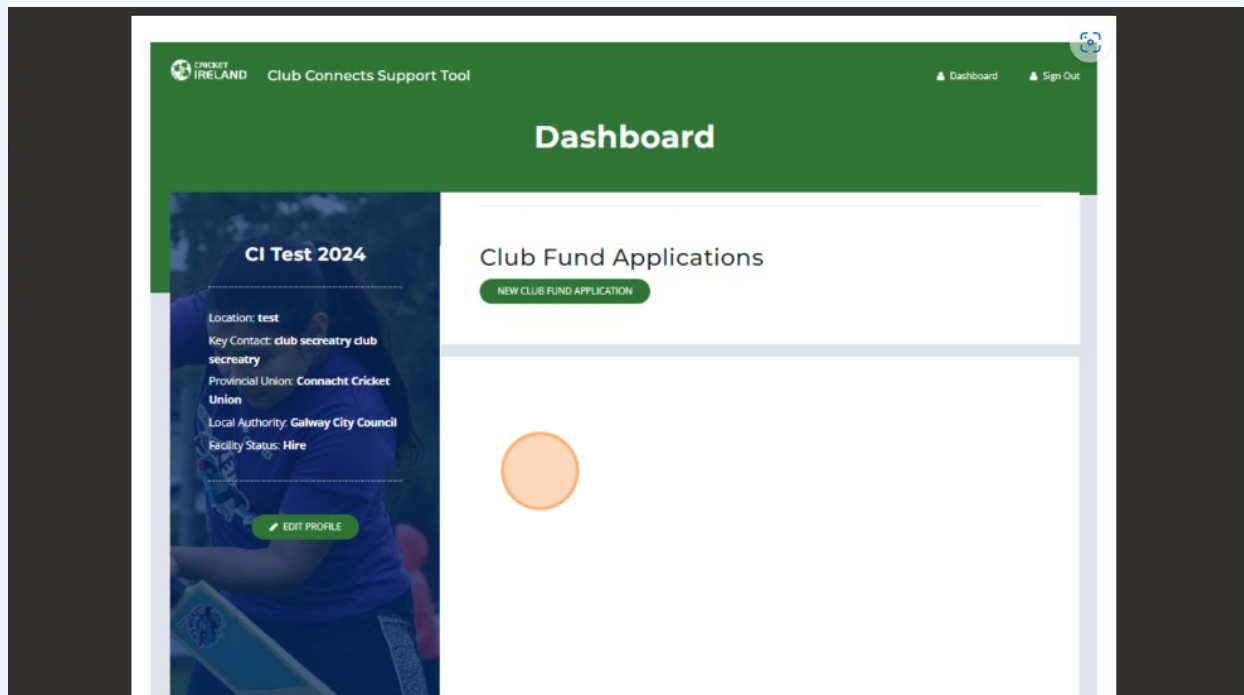
Register

11 Registration Confirmation

Once registered you will receive the below email confirmation of your registration from the following address **clubs@cricketireland.ie**
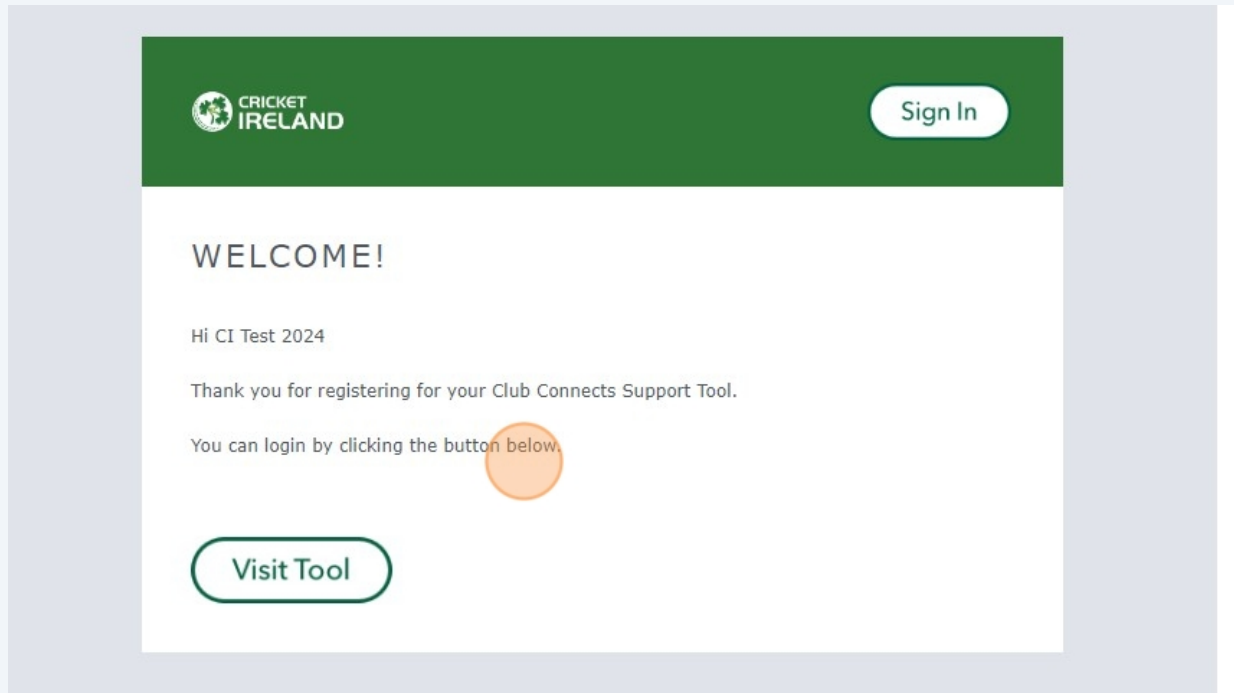
12 Club Dashboard

Upon logging in to your clubs 'Club Connects Support Tool' account, the below dashboard will be available for you to view.
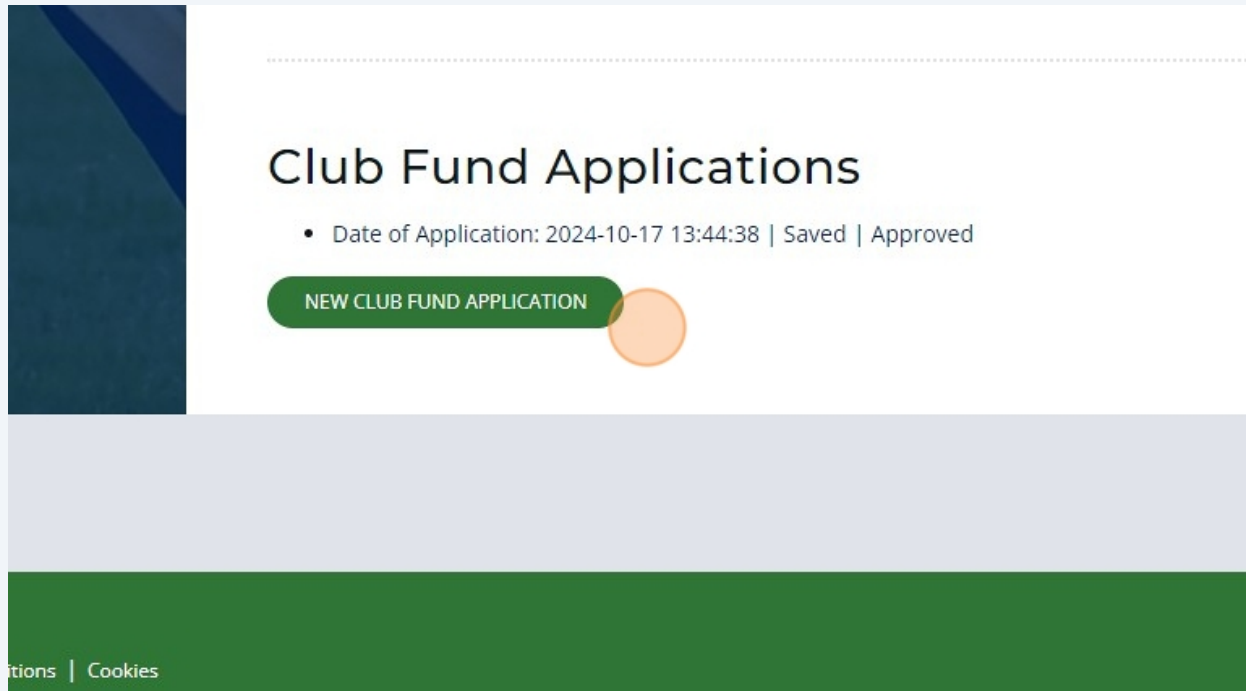
13 Club Fund Application

To begin your club's application to the Club Fund please select 'New Club Fund Application' visible on the centre of your screen.

Please ensure you have consulted the Club Fund guidance document before beginning your application.

You will need to have all relevant information to hand, as well as any relevant and required documentation such as bank statements, support letter signed by 2 other club officials, equipment quotation.

14 Cricket Ireland - Club Fund Application.

All questions must be answered for the application to be considered for funding.

15 You must submit a proposed start and end date for the project.

Please select the category of funding your club is applying for by selection from the drop down list

16   Details of the project must be provided for the following questions.

What is the funding for?

Please provide a description of what planned expenditure is for (200 words max)

200 characters remaining

How will this benefit the club?

Please explain how the expenditure will benefit your club (300 words max)

300 characters remaining

Outline how the club will match funding

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Does the club envisage an increase in income as a result of this project?

Example: Purchase of accessible equipment will support the clubs implementation of an ability cricket programme which will increase membership numbers by 10 increasing membership income by XXX

Detail of estimated income

Does the club envisage a reduction in expenditure as a result of this project?

Example: installation of solar panels will reduce the clubs electricty bills by X amount per anum

Detail of estimated reduction in expenditure

18 Upload of quotes obtained or additional documentation.

Applications must be supported by the relevant documentation outlined in the 'Club Fund Guidance' document to be considered for funding.

Detail of estimated reduction in expenditure

Upload of quotes obtained or additional documentation

Allowed file type: jpg, png, pdf

+

Click here or drag images to upload.

19 Checklist for documents being uploaded.

Please select which documents you are uploading from the checklist.

Checklist

Bank Statements (Dated within 3 months of closing date) ☐

Professionally prepared Quotation for equipment or works ☐

Equipment Quotation ☐

Project Budget (must be submitted for Category 1 & 4) ☐

Support letter signed by 2 other club officials verifying the application or email confirmation (Mandatory for all applications) ☐
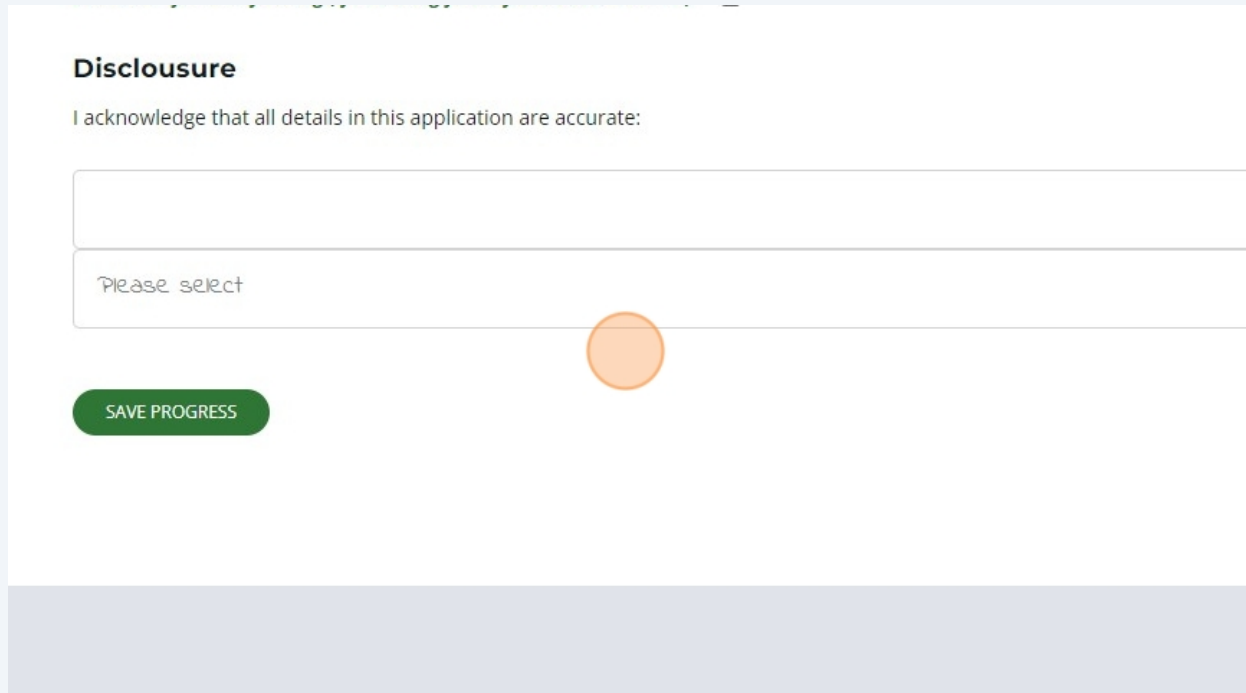
Copy of Sports Capital Application (if applicable Category 1) ☐

Evidence of match funding (if receiving funds from other sources) ☐

20 Disclosure to be made by individual submitting the application.

Please ensure that your application is complete, and all relevant documentation is uploaded before submitting your application.

Please note progress on the application can be saved and final information added later. There is a save progress button at the bottom left corner of the application (as seen in the image below).

Disclousure

I acknowledge that all details in this application are accurate:

Please select

SAVE PROGRESS

21 Submitted applications are date and time stamped.

Following submission of your clubs funding application, your Provincial Union will review the application and confirm with Cricket Ireland whether your club's subscription to the Provincial Union is fully up to date and that you are in good standing.

The application will be approved by the Provincial Union and submitted to Cricket Ireland for review and consideration for funding. Your club will know the application has been approved by your Provincial Union by logging back on to your account where any approved applications will say approved beside them, as seen in the below image.

Club Fund Applications

- Date of Application: 2024-10-17 13:44:38 | Saved | Approved

NEW CLUB FUND APPLICATION