

# Safe Recruitment of Volunteers

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A firm recruitment process is part of the club's commitment to putting the protection and wellbeing of children first. Volunteers are the heartbeat of our clubs and carry out numerous roles. If a job involves working with children, the club has a legal and moral responsibility to ensure that the person appointed is suitable. The checklist below gives essential steps to make sure the club meets its duty.

## Essential

- **Advertisement of role or role fully explained**
- **Code of conduct agreed to and agree to be vetted by Cricket Ireland**
- **Satisfactorily vetted by Cricket Ireland**
- **Two references**
- **Supervision and monitoring of performance**

The person/s in the club who are responsible for making the decisions about appointments and for managing the sports volunteers/staff should be clearly identified. The Children's Officer and/or Designated Liaison Person may play an important advisory role in relation to appointments to work with children but will not usually be responsible for the final decision about appointments.

# Safeguarding Training Policy 2018

This policy forms part of the Safeguarding statement for Cricket Ireland under the Children First Act 2015 section 11(3) and provides guidance for members and clubs throughout Ireland.

The policy set out the accepted workshops for Ireland and Northern Ireland together with any prerequisites for attendance and renewal of certification. Courses need to be first attended

through a workshop and some can be renewed through online refresher courses where specified.

## Cricket Ireland roles and training required

Each role must hold a valid certificate at the correct level to meet the requirements for that role:

Course	To be completed by
<b>Safeguarding 1 (Ire)</b> <b>Safeguarding 1 C&amp;YP (NI)</b>	<ul style="list-style-type: none"><li>Coaches (coaching children)</li><li>Volunteers (volunteering with children to include umpires/drivers/managers etc)</li><li>Captain/Manager of senior team with youth players</li><li>Manager of youth teams</li><li>Licensed officials</li><li>Youth committee members</li><li>Club Children's Officer</li><li>Club Designated Liaison Person</li><li>Mandated persons</li></ul>
<b>Course</b> <small>Having already completed Safeguarding 1</small> <b>Safeguarding 2 COO (Ire)</b> <b>Designated Safeguarding CO (NI)</b>	<ul style="list-style-type: none"><li>Club Childrens Officer</li></ul>
<b>Course</b> <small>Having already completed Safeguarding 1</small> <b>Safeguarding 3 DLP (Ire)</b>	<ul style="list-style-type: none"><li>Designated Liaison Person</li></ul>

### Additional guidance:

- Certificates are valid for three years and must be renewed within this time frame
- The validation period commences from the date of workshop completion
- A copy of certificates including online refresher courses (where they apply) must be shown to your club and a copy given for their records

### Further Information

For any additional information on courses please contact your Local Sports Authority or the Safeguarding Officer at Cricket Ireland.